**OUT OF PROGRAMME (OOPE)**

**CLINICAL SUPERVISOR REPORT 2022 - 2023**

**SPECIALTY: Paediatrics**

This form can be used as an alternative to the Kaizen ‘*Clinical Supervisor Trainer Report’*’. Once completed please upload into your ARCP folder on Kaizen in preparation for ARCP.

Annual progress review meeting of trainee with supervisors to discuss progress as documented by the trainee who is currently Out Of Programme - Experience (***OOPE***)

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| SECTION 1:To be completed by the OOPE Trainee |
| Name of Trainee |  | Name of Supervisor |  |

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| SECTION 2:To be completed by the OOPE Trainee |

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| --- | --- | --- | --- |
| Start Date of OOPE |  | End Date of OOPE |  |
| Placement: |  |

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| Please state your Personal Development Plans (PDPs) for your OOPE, and comment on your progress on achieving, or towards achieving, your intended PDPs |
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| Summary of progress during OOPE (continue on separate page if needed): |
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| How often have you met with your Clinical Supervisor? Please state the dates of all your meetings and any agreed action plans |
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| Was this meeting frequency sufficient? if not then what measures are being taken to rectify this for the remainder of your OOPE? |
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| Please give an outline & timetable of your planned work for the remainder of your OOPE: |
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| SECTION 3: To be completed by Clinical Supervisor  |

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| Please comment on the accuracy of the trainee’s assessment of their progress: |
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| Please rate the trainee’s progress: |
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| If you have causes for concern concerning the trainee, please advise what measures are being taken: |
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| Have you reviewed the trainee’s Personal Development Plan? YES / NO |
| Comment on completion / progress toward PDP: |
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| Please state whether you feel the trainee has completed a satisfactory level of research/training/experience and whether there are any gaps still to be filled: |
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| SECTION 4: To be completed by Clinical Supervisor  |
| ARCP (OOPE) checklist completed by trainee: YES / NOComments: |

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| --- | --- | --- | --- |
| Supervisor Signature |  | Date |  |
| Trainee Signature |  | Date |  |

**Please upload your completed form and ARCP OOPE checklist into your ARCP folder in your Documents section on Kaizen**